



Schools, Groups and Clubs

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Right Directions

Schools, Groups and Clubs

Location of Activity

Please select a location or manually write it

Ref No.

OXY_3635

Assessors Name *

Niyi Aderinola

Date of Assessment

21-06-2022

Next Review Date

21-06-2023

QMS/Work Instructions

Safeguarding

Names of Employees Consulted

Please select an employee or manually write it

Training/Qualifications Required to Complete this Activity

Please select a qualification or manually write it

Personal Protective Equipment (PPE) Required to Complete this Activity

Socks

Hazard Risk Rating

VERY LOW

Legislation, guidance and information used in support of this assessment

Other Risk Assessments Cross Referenced

Park

Park Activity Areas

Potential Risk Rating

VERY LOW

Potential Harm/Consequence		Likelihood That Harm Will Occur		The risk rating indicates the level of response required to be taken when adding actions to the improvement plan (RRP). Ratings between 15 and 25 require an urgent review of existing control measures.	Risk Rating		Suggested Guidance	
1	Insignificant	1	Very Unlikely		Very Low Risk 1 - 2	No action required		
2	Minor	2	Unlikely		Low Risk 3 - 6	Monitor		
3	Moderate	3	Possible		Medium Risk 8- 12	Action required, if reasonably practicable		
4	Major	4	Likely		High Risk 15 - 16	Urgent Action		
5	Catastrophic	5	Very Likely		Critical Risk 20 - 25	Work Must Stop and take immediate action		
If the Risk Rating is 15 or more and no further control measures are practicable, add the risk to the H&S Risk Register.								

Hazard	Who May be Harmed	Current Control Measure in Place	Risk Rating With Current Control Measures In Place	Sample of any Reviewed Control Measures	Additional Control Measures Required	Potential Risk Rating After Additional Control Measures Implemented
Category	Park Organisation					
			1 x 1 1			1 x 1 1

	<p>Access control</p> <p>Unauthorised or unsupervised access to the Arena</p>	<p>Customer - Adult</p> <p>Customer - Child</p>	<p>For general access controls please refer to premises risk assessments for the Park</p> <p>School/ Clubs Staff must supervise children in the Changing Areas</p> <p>All Teachers/ Coaches must arrive in the Park with sufficient time to prepare for the session</p> <p>Staff are to designate activity area and make clear to School/ Club groups at the beginning of the activity, the area boundaries and supervise at all times</p> <p>See Operating Procedures</p> <p>No-one is to go underneath the trampoline</p> <p>No-one is to enter staff only areas</p> <p>Access to this area is restricted</p>			<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	<p>Please select additional control measure or manual</p>		
-	<p>Management of emergency</p> <p>Add Description/Detail of how harm is caused</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Ensure attendees are signed in and keep on hand for emergency evacuation</p> <p>Ensure all necessary paperwork is in place, including GEEPS in place if required</p> <p>Ensure group is inducted to rules and to the evacuation expectations, supervision requirements and boundaries</p> <p>Ensure adequate no. of participants and adults for supervision</p>	1 x 1	1	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	<p>Please select additional control measure or manual</p>	1 x 1	1
-	<p>Access control</p> <p>Conflicts between different activities within the park during shared use</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Areas designated for different activities clearly identified</p> <p>Children of different heights are kept separate</p> <p>Programming reviews consider conflicts of activities</p>	1 x 1	1	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	<p>Please select additional control measure or manual</p>	1 x 1	1
-	<p>First aid incidents</p> <p>Add Description/Detail of how harm is caused</p>	<p>Customer - Adult</p> <p>Customer - Child</p>	<p>Refer to First Aid procedure, Accident & Incident Reporting procedure</p> <p>School/ Club Staff must notify the Duty Manager of any accidents or incidents occurring</p> <p>Staff have current first aid training and certification and appropriate first aid supplies are available</p> <p>First aid kits are regularly checked for contents</p>	1 x 1	1	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	<p>Please select additional control measure or manual</p>	1 x 1	1
-	Category	Physical Environment							

+	<p>Slips, trips and falls</p> <ul style="list-style-type: none"> Debris/ spillage's left on the floor Uneven surfaces 	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Arena floor cleaned daily according to cleaning schedule</p> <p>Area checked regularly by staff</p> <p>Only water to be taken into the equipment. Must be in a sealed container – no cups permitted</p> <p>All spillages cleaned up immediately</p> <p>Any pupils take part must wear the trampoline socks provided</p> <p>Any pupils that take part must wear Socks</p> <p>See First Aid procedure</p> <p>First Aid staff available at all time during opening hours</p> <p>First Aid supplies available</p> <p>See Accident & Incident Reporting procedure</p> <p>All accidents are reported on Accident Report Forms</p>	1 x 1	1	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual	1 x 1	1
-	<p>Noise</p> <p>Noise Levels</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Noise levels should be low enough for pupils to hear all instructions.</p>	1 x 1	1	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual	1 x 1	1
-	<p>Lighting</p> <p>Poor Lighting</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Lighting is bright and even</p> <p>Position of equipment avoids glare & dazzle from sunlight.</p>	1 x 1	1	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual	1 x 1	1
-	<p>Equipment</p> <p>Position of trampolines TRAMPOLINE PARK ONLY</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Positioned away from fire exits or walls (unless suitably padded)</p> <p>Safety netting provided around the sites of the trampoline areas</p> <p>Positioned away from overhead or protruding structures.</p>	1 x 1	1	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual	1 x 1	1
-	<p>Equipment</p> <p>Height of the Trampoline Hall TRAMPOLINE PARK ONLY</p>		<p>Minimum of 5.5m is recommended for recreational use in British gymnastics guidelines and ASTM F2970</p>	1 x 1	1	<p>Add Sample Measure</p> <p>View Files</p>	Please select additional control measure or manual	1 x 1	1

		Staff Customer - Adult Customer - Child			View Links				
-	Category	Personal Injury						▼	
+	Persons Pupils not taking part	Staff Customer - Adult Customer - Child	The School/Club/Club must provide sufficient Staff to supervise these children throughout the session	1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
-	Safeguarding children and Lost Child	Staff Customer - Adult Customer - Child	Coaches and Teachers responsible for their group Lost child EAP in place Wrist band system in place.	1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
-	Safeguarding children and Child abuse, suspected abuse and allegations of child abuse	Staff Customer - Adult Customer - Child	The School/Club is responsible for ensuring that all Staff have received satisfactory checks Where abuse is suspected or alleged, see Child Protection procedure See Photography Policy	1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
-	Access Disabilities	Staff Customer - Adult Customer - Child	School/Club Staff must notify the Centre of any relevant disabilities and special requirements at the beginning of each session Individual risk assessment may be required for severe disabilities	1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
-	Medical Conditions Medical / Health Conditions	Staff Customer - Adult Customer - Child	School/Club Staff must notify the Centre of any relevant medical conditions at the beginning of each session Refer also to First Aid procedure, Accident & Incident Reporting Procedure Ensure any allergies and/or medical condition is made known for each child.	1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
				1 x 1	1			1 x 1	1

-	Equipment Damaged or faulty equipment	Staff Customer - Adult Customer - Child	Any faulty equipment is disposed of or isolated in the quarantine store. Any areas of the arena that are fault are isolated to prevent use. All faults are recorded in the Maintenance Action Log system No loose items or protrusions on participants.			Add Sample Measure View Files View Links	Please select additional control measure or manual		
-	Persons Disorderly or boisterous pupil behaviour causing personal injury	Staff Customer - Adult Customer - Child	School/Club Staff are responsible for ensuring appropriate and responsible behaviour of pupils All Court monitors are trained to the safety procedures All pupils receive an induction For disorderly behaviour refer to the Emergency Action Plan	1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
-	Persons Jumping – risk of impact with other pupils TRAMPOLINE PARK ONLY	Staff Customer - Adult Customer - Child	All pupils to receive induction Rules of use signage to be displayed, including no double bouncing and no more than one person on a trampoline at one time.	1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
-	Equipment Injury from incorrect trampoline use TRAMPOLINE PARK ONLY	Staff Customer - Child		1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1

			<p>Children are to be inducted as to the Centre Rules and must follow them or be removed from the activity. Session times must be observed.</p> <p>Continuous monitoring by teacher to ensure pupils are in the correct group/area</p> <p>Height restriction in place for the different activities on the park. See trampoline operations manual for more details</p> <p>Staff to enforce Rules (ie. no double back flips, no double forward flips, etc.)</p> <p>Adequate guards on each trampoline area</p> <p>Participants are to wear the required wrist band, grip socks and follow the instructions of any staff member at all times.</p> <p>No loose items or protrusions on participants.</p> <p>Staff are to designate activity area and make clear to School/Club groups at the beginning of the activity, the area/trampoline boundaries and supervise at all times.</p> <p>Children are not permitted in any areas without supervision by centre staff/guards.</p>						
<div style="background-color: #0056b3; color: white; padding: 2px;"> - Category ▼ </div>									
Teachers/Coaches & Other Staff									
+	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Access ▼</div> <div style="border: 1px solid #ccc; padding: 2px;">Lack of awareness of Standard Operating Procedures</div>	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Staff</div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Customer - Adult</div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Customer - Child</div> <div style="border: 1px solid #ccc; padding: 2px;">Teachers</div>	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">All Court monitors receive training in the Operating procedures on induction, updated annually or when there are any changes.</div> <div style="border: 1px solid #ccc; padding: 2px;">Teachers/Coaches are briefed, provided an information sheet and watch the instructional video on the rules</div>	1 x 1	1	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Add Sample Measure</div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px; background-color: #0056b3; color: white; text-align: center;">View Files</div> <div style="border: 1px solid #ccc; padding: 2px; background-color: #4f7942; color: white; text-align: center;">View Links</div>	<div style="border: 1px solid #ccc; padding: 2px;">Please select additional control measure or manual</div>	1 x 1	1
-	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Persons ▼</div> <div style="border: 1px solid #ccc; padding: 2px;">Wearing of jewellery causing personal injury or equipment damage</div>	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Staff</div> <div style="border: 1px solid #ccc; padding: 2px;">Customer - Child</div>	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Teachers/Coaches abide by the dress code and restriction on wearing sharp objects</div> <div style="border: 1px solid #ccc; padding: 2px;">Pupils abide by the dress code and restriction on wearing sharp objects. Teachers/Coaches to ensure this is enforced</div>	1 x 1	1	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Add Sample Measure</div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px; background-color: #0056b3; color: white; text-align: center;">View Files</div> <div style="border: 1px solid #ccc; padding: 2px; background-color: #4f7942; color: white; text-align: center;">View Links</div>	<div style="border: 1px solid #ccc; padding: 2px;">Please select additional control measure or manual</div>	1 x 1	1

Reviewed By	Name	Comment	Date
O2manager@stitch.com	Chris Cox	Completed 15.4.20	15-04-2020 14:33:46
O2manager@stitch.com	Niyi Aderinola	updated 17.05.21	17-05-2021 23:04:21
O2manager@stitch.com	Niyi Aderinola	updated 27.05.22	27-05-2022 15:21:29
O2manager@stitch.com	Niyi Aderinola	updated	21-06-2022 13:06:23

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