



Covid-19 (Coronavirus) Pandemic - Safe Operation - Activities

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Right Directions

Covid-19 (Coronavirus) Pandemic - Safe Operation - Activities

Location of Activity

Throughout the facility

Ref No.

OXY_5197

Assessors Name *

Dani Boncea

Date of Assessment

24-06-2022

Next Review Date

24-06-2023

QMS/Work Instructions

Please select a instruction or manually write it

Names of Employees Consulted

Please select a employee or manually write it

Hazard Risk Rating

LOW

Training/Qualifications Required to Complete this Activity

Please select a qualification or manually write it

Personal Protective Equipment (PPE) Required to Complete this Activity

Please select a equipment or manually write it

Legislation, guidance and information used in support of this assessment

Other Risk Assessments Cross Referenced

Covid-19 (Coronavirus) Pandemic - Safe Operation - Building/Facility General

Covid-19 (Coronavirus) Pandemic - Safe Operation - Staff and Staff Areas

Potential Risk Rating

VERY LOW

Potential Harm/Consequence		Likelihood That Harm Will Occur		The risk rating indicates the level of response required to be taken when adding actions to the improvement plan (RRP). Ratings between 15 and 25 require an urgent review of existing control measures.	Risk Rating		Suggested Guidance
1	Insignificant	1	Very Unlikely		Very Low Risk 1 - 2	No action required	
2	Minor	2	Unlikely		Low Risk 3 - 6	Monitor	
3	Moderate	3	Possible		Medium Risk 8- 12	Action required, if reasonably practicable	
4	Major	4	Likely		High Risk 15 - 16	Urgent Action	
5	Catastrophic	5	Very Likely		Critical Risk 20 - 25	Work Must Stop and take immediate action	
If the Risk Rating is 15 or more and no further control measures are practicable, add the risk to the H&S Risk Register.							

Hazard	Who May be Harmed	Current Control Measure in Place	Risk Rating With Current Control Measures In Place	Sample of any Reviewed Control Measures	Additional Control Measures Required	Potential Risk Rating After Additional Control Measures Implemented
+ Category	Keeping up to date with official guidance					
+			2 x 1	2		1 x 1

	Information	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Regular review of NGB advice and guidance"/> <input type="text" value="Following advice and guidance from industry bodies such as CIMSPA, UKactive, RLSS, PWTAG"/> <input type="text" value="Reviewing best practice examples from within the industry"/> <input type="text" value="Reviewing other sectors where applicable"/> <input type="text" value="Dani Boncea keeps up-to-date records with the latest guidelines and ensures this is feed back into the risk assessment"/>			<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	<input type="text" value="Please select additional control measure or manual"/>			
-	Information - Responsibilities	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Dani Boncea develops and sources information to keep up-to-date with the latest guidelines and feed this into the risk assessment"/>	2 x 1	2	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	<input type="text" value="Please select additional control measure or manual"/>	1 x 1	1	
-	Information - Responsibilities	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Government (www.gov.uk) and NHS (www.nhs.uk) advice is regularly check by Dani Boncea"/>	2 x 1	2	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	<input type="text" value="Please select additional control measure or manual"/>	1 x 1	1	
-	Category Activities - General									
+	Activities - General	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Arrangements regarding re-opening are communicated to customers prior to opening so they know what activities are available and what to expect"/> <input type="text" value="Communications regarding re-opening arrangements include the use of website, social media, email and text"/> <input type="text" value="As far as possible, activities are booked and paid for in advance either online or over the telephone"/>	2 x 2	4	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	<input type="text" value="Please select additional control measure or manual"/>	1 x 1	1	
-	Category Children's Activities									
+	Children's Activities			2 x 1	2	<input type="text" value="Add Sample Measure"/>	<input type="text" value="Please select additional control measure or manual"/>	1 x 1	1	

	Add Description/Detail of how harm is caused	Staff Customer - Child	Soft play area open for customer use Parties are open for bookings and all facilities are available		View Files View Links	
-	Category Food and Beverage					
+	Food and Beverage Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Tables and chairs are removed from cafe areas or cordoned off if they cannot be moved Menus are not placed on tables. All products on sale are displayed via wall mounted display/chalk boards only Tables and chairs are arranged in line with the cafe plan Deep cleaning schedule in place completed at the beginning and end of the day Tables and chairs cleaned and sanitised regularly Cash or card payments are available over the counter	2 x 1 2	Add Sample Measure View Files View Links	Please select additional control measure or manual 1 x 1 1
-	Category Changing rooms and toilets					
+	Toilets Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Cleaning schedule is followed to ensure all areas are cleaned and sanitised regularly Electric hand dryers are available Sanitiser and hand wash available	1 x 2 2	Add Sample Measure View Files View Links	Please select additional control measure or manual 1 x 1 1

Revision History			
Q	10		Export
Reviewed By	Name	Comment	Date
actonmanager@stitch.com	Dani Boncea	Review date July 2021	17-07-2020 09:25:34
actonmanager@stitch.com	Dani Boncea	Review date May 2022	13-05-2021 18:37:12
actonmanager@stitch.com	Dani Boncea	Review date June 2023	24-06-2022 11:12:32

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