



Disabled users and clubs

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**Right Directions**

Disabled users and clubs

Location of Activity

Disabled users and clubs

Ref No.

OXY\_4989

Assessors Name \*

Dani Boncea

Date of Assessment

24-06-2022

Next Review Date

24-06-2023

QMS/Work Instructions

Emergency Action Plan

Normal Operating Procedure

Names of Employees Consulted

Please select an employee or manually write it

Hazard Risk Rating

**VERY LOW**

Training/Qualifications Required to Complete this Activity

Please select a qualification or manually write it

Personal Protective Equipment (PPE) Required to Complete this Activity

Please select an equipment or manually write it

Legislation, guidance and information used in support of this assessment ▶ [Equality Act 2010](#)

Other Risk Assessments Cross Referenced

Fire risk assessment

Potential Risk Rating

**VERY LOW**

Potential Harm/Consequence		Likelihood That Harm Will Occur		The risk rating indicates the level of response required to be taken when adding actions to the improvement plan (RRP). Ratings between 15 and 25 require an urgent review of existing control measures.	Risk Rating		Suggested Guidance	
1	Insignificant	1	Very Unlikely		Very Low Risk 1 - 2	No action required		
2	Minor	2	Unlikely		Low Risk 3 - 6	Monitor		
3	Moderate	3	Possible		Medium Risk 8- 12	Action required, if reasonably practicable		
4	Major	4	Likely		High Risk 15 - 16	Urgent Action		
5	Catastrophic	5	Very Likely		Critical Risk 20 - 25	Work Must Stop and take immediate action		
If the Risk Rating is 15 or more and no further control measures are practicable, add the risk to the H&S Risk Register.								

Hazard	Who May be Harmed	Current Control Measure in Place	Risk Rating With Current Control Measures In Place	Sample of any Reviewed Control Measures	Additional Control Measures Required	Potential Risk Rating After Additional Control Measures Implemented
<b>+</b> Category	Access Controls - Car Park & Outside Areas					
<b>+</b>			2 x 1 2			1 x 1 1

	<p>Risk of personal injury through</p> <p>Risk of injury due to insufficient or inadequate disabled parking facilities</p>	<p>Customer - Adult</p> <p>Customer - Child</p> <p>Visitor</p>	<p>Car Park / Traffic control defined</p> <p>Roads &amp; pathways defined</p> <p>Designated disabled parking bays are clearly defined and marked with signage and marking on the ground</p>			<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual			
-	<p>Unauthorised parking in</p> <p>Add Description/Detail of how harm is caused</p>	<p>Customer - Adult</p> <p>Customer - Child</p> <p>Visitor</p>	<p>Wide disabled spaces clearly marked with symbols on tarmac</p> <p>Staff monitor the use of disabled parking bays to ensure they are not being abused</p>	2 x 1	2	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual	1 x 1	1	
-	<p>Trip &amp; Fall hazard in and around</p> <p>Add Description/Detail of how harm is caused</p>	<p>Customer - Adult</p> <p>Customer - Child</p> <p>Visitor</p>	<p>Good housekeeping practices in place</p> <p>Maintenance contract in place with competent contractor</p> <p>Level surface between tarmac and pathways</p> <p>Good, clear colour contrasting</p> <p>External area inspection is completed for the entrance area</p>	2 x 1	2	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual	1 x 1	1	
-	<b>Category</b>	Main Entrance / Foyer								
+	<p>Personal Injury</p> <p>Risk of personal injury through impact with the Main Entrance glass doors</p>	<p>Customer - Adult</p> <p>Customer - Child</p> <p>Visitor</p>	<p>Window manifestations on glazing</p> <p>CCTV covering the entrance area</p> <p>Accessible entrance doors</p> <p>Flat surface or ramp leading up to entrance doors</p>	2 x 1	2	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual	1 x 1	1	
-	<p>Inhibited communication at</p> <p>Add Description/Detail of how harm is caused</p>	<p>Customer - Adult</p> <p>Customer - Child</p> <p>Visitor</p>	<p>Low level Reception desk at point of sale</p> <p>Hearing loop is in place within the area</p> <p>No physical barriers</p> <p>Barrier/gate allowing wheelchair access</p> <p>Clear directional signage in place</p> <p>Notices are displayed advising customers to inform staff of any disability or illness that staff should be aware of</p>	2 x 1	2	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	Please select additional control measure or manual	1 x 1	1	
-	<b>Category</b>	Access Controls								
+	<p>Access</p>			2 x 1	2		Please select additional control measure or manual	1 x 1	1	

	Limited access around the facility	Customer - Adult Customer - Child Visitor	Good housekeeping practices in place Corridors & Circulation Areas are greater than 1.2m wide All internal doors are lightweight A lift is provided to the Reception from the entrance hall Building complies with Part M building regulations Colour contrast is detailed on all stairs within the building with yellow nosing in place Clear directional signage Assistance dogs are permitted to accompany the disabled individual, including a presence during the activity provided they present no risk to the individual, other users or the dogs themselves Where assistance dogs cannot accompany the individual during the activity itself, a dedicated safe area is assigned as agreed with the individual			Add Sample Measure <a href="#">View Files</a> <a href="#">View Links</a>			
<b>-</b>	<b>Category</b>	Welfare Arrangements							
<b>+</b>	Access Limited access to toilets and changing facilities	Customer - Adult Customer - Child Visitor	Large disabled toilet provided with wide doors Open plan showers available in the disabled toilet provisions Disabled toilet doors do not have door closers in order to ensure easy access Disabled alarms in place which are tested daily Dedicated disabled changing facilities Ceiling hoist in place in changing facilities Disabled seat in place in shower area	2 x 1	2	Add Sample Measure <a href="#">View Files</a> <a href="#">View Links</a>	Please select additional control measure or manual	1 x 1	1
<b>-</b>	Access Difficulty in identifying toilets and changing facilities	Customer - Adult Customer - Child Visitor	Text and Symbols in place on each door at low level Colour contrasting signage in place	2 x 1	2	Add Sample Measure <a href="#">View Files</a> <a href="#">View Links</a>	Please select additional control measure or manual	1 x 1	1
<b>-</b>	<b>Category</b>	Emergencies							
<b>+</b>	Evacuation			2 x 1	2		Please select additional control measure or manual	1 x 1	1

Risk of injury due to inability to safely evacuate the building

Customer - Adult

Customer - Child

Visitor

First aiders and first aid kits on site

Personal emergency evacuation plan (PEEP) in place and communicated to staff, disabled users and helpers

Group emergency evacuation plan (GEEP) in place and communicated to staff, disabled users and helpers

Staff trained to evacuate disabled users

Evac chairs in place which are serviced regularly

Staff trained in the use of evac chairs

Evacuation/refuge points clearly identified

Emergency Action Plan is in place which considers disabled customers

All fire exits are clearly identified with signage and pictograms

Visual as well as audible alarms installed

Hearing loop in place

Add Sample Measure

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[View Links](#)

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Access

Risk of injury due to inability to safely access activities and facilities

Customer - Adult

Customer - Child

Visitor

Appropriate Rescue equipment in place & checked

Where severely mentally or physically handicapped visit, the pool or activities may be segregated for the safety of the users

Supervision for disabled groups is defined in the Normal Operating Procedure

Specific equipment is designed for disabled use

Add Sample Measure

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Revision History			
Reviewed By	Name	Comment	Date
actonmanager@stitch.com	Dani Boncea	Review date July 2021	07-07-2020 16:07:48
actonmanager@stitch.com	Dani Boncea	Review date July 2021	14-07-2020 09:38:03
actonmanager@stitch.com	Dani Boncea	Review date May 2022	17-05-2021 15:33:56

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Reviewed By	Name	Comment	Date
actonmanager@stitch.com	Dani Boncea	Review date June 2023	24-06-2022 10:14:37

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