



Covid-19 (Coronavirus) Pandemic - Safe Operation - Activities

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**Right Directions**

**Covid-19 (Coronavirus) Pandemic - Safe Operation - Activities**

Location of Activity

Throughout the facility

Ref No.

OXY\_5342

Assessors Name \*

Stephen O'Hare

Date of Assessment

22-07-2020

Next Review Date

22-07-2021

QMS/Work Instructions

Please select a instruction or manually write it

Names of Employees Consulted

Group Operations Manager | Court Monitors | Food & Beverage Team  
Front of House Team | Duty Managers | Cleaning Team | Marketing Team

Hazard Risk Rating

**VERY LOW**

Training/Qualifications Required to Complete this Activity

Please select a qualification or manually write it

Personal Protective Equipment (PPE) Required to Complete this Activity

Please select a equipment or manually write it

Potential Risk Rating

**VERY LOW**

Legislation, guidance and information used in support of this assessment

Other Risk Assessments Cross Referenced

Covid-19 (Coronavirus) Pandemic - Safe Operation - Building/Facility General  
Covid-19 (Coronavirus) Pandemic - Safe Operation - Staff and Staff Areas

Potential Harm/Consequence		Likelihood That Harm Will Occur		The risk rating indicates the level of response required to be taken when adding actions to the improvement plan (RRP). Ratings between 15 and 25 require an urgent review of existing control measures.	Risk Rating	
1	Insignificant	1	Very Unlikely		Very Low Risk 1 - 2	No action required
2	Minor	2	Unlikely		Low Risk 3 - 6	Monitor
3	Moderate	3	Possible		Medium Risk 8- 12	Action required
4	Major	4	Likely		High Risk 15 - 16	Urgent Action
5	Catastrophic	5	Very Likely		Critical Risk 20 - 25	Work Must Stop and take immediate action
If the Risk Rating is 15 or more and no further control measures are practicable, add the risk to the H&S Risk Register.						

Hazard	Who May be Harmed	Current Control Measure in Place	Risk Rating With Current Control Measures In Place	Sample of any Reviewed Control Measures	Additional Control Measures Required	Potential Risk Rating After Additional Control Measures Implemented
<b>+</b> Category	Keeping up to date with official guidance					
<b>+</b> Information			1 x 1 <b>1</b>		Please select additional control measure or manual	1 x 1 <b>1</b>

	Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Attendance at Covid-19 clinics, webinars and other CPD"/> <input type="text" value="Regular review of NGB advice and guidance"/> <input type="text" value="Following advice and guidance from industry bodies such as CIMSPA, UKactive, RLSS, PWTAG"/> <input type="text" value="Reviewing best practice examples from within the industry"/> <input type="text" value="Reviewing other sectors where applicable"/>			<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>			
-	<input type="text" value="Information - Responsibilities"/> Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Covid-19 Response Team established. The group operations to develop sources of information to keep up-to-date with the latest guidance on managing response to pandemics and feed this into the risk assessment."/>	1 x 1	1	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<input type="text" value="Information - Responsibilities"/> Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Government (www.gov.uk) and NHS (www.nhs.uk) advice is regularly checked and followed by Group Operations Manage"/>	1 x 1	1	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<b>Category</b>	Activities - General							
+	<input type="text" value="Activities - General"/> Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Arrangements regarding re-opening are communicated to customers prior to opening so they know what activities are available and what to expect"/> <input type="text" value="Communications regarding re-opening arrangements include the use of website, social media, email and text"/> <input type="text" value="Customers displaying Covid-19 symptoms are asked to leave and advised to stay home"/> <input type="text" value="As far as possible, activities are booked and paid for in advance either online or over the telephone"/> <input type="text" value="Frontline Staff Pandemic Awareness Training / Covid-19 training is delivered prior to re-opening/re-engaging staff"/>	1 x 1	1	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<b>Category</b>	Food and Beverage							
+	<input type="text" value="Food and Beverage"/>			1 x 1	1		Please select additional control measure or manual	1 x 1	1

	<p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>A perspex screen is positioned at the point of sale</p> <p>Card and contactless payments are encouraged</p> <p>Tills/touchscreens are sanitised on staff changeover</p> <p>Card payment machines are sanitised frequently</p> <p>Vending machines are cleaned regularly</p> <p>Contactless card vending machines are encouraged</p> <p>Hand sanitiser stations are in place in cafe areas and near vending machines</p> <p>Staff check sanitiser levels regularly</p> <p>Prominent signage is displayed reminding of social distancing guidelines and hygiene</p> <p>Social Distancing markers are in place to ensure social distancing is adhered to</p> <p>Staff are to wear gloves to handle cash and then immediately remove them and dispose of them once the cash handling has been completed. Staff are to immediately sanitise hands after disposing of gloves</p> <p>Staff are to sanitise hands after each transaction</p> <p>Limited menus are available on the tables, these will be cleaned between sessions.</p>		<p>Add Sample Measure</p> <p><a href="#">View Files</a></p> <p><a href="#">View Links</a></p>	
<p><b>Category</b> Toilets</p>						
<p>+</p>	<p>Changing Rooms, Showers ar</p> <p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Urinals spaced out to 2m apart by closing off the numbers available</p> <p>Electric hand dryers or paper towels are available for hand drying</p> <p>Signage promoting social distancing guidelines and requirements is displayed</p> <p>Sanitiser is available on the exit of each area</p> <p>Area is deep cleaned at the start and end of each day. All high contact/touch points areas are cleaned regularly throughout the day.</p>	<p>1 x 1 1</p> <p>Add Sample Measure</p> <p><a href="#">View Files</a></p> <p><a href="#">View Links</a></p>	<p>Please select additional control measure or manual</p>	<p>1 x 1 1</p>

Revision History			
Reviewed By	Name	Comment	Date
derbymanager@stitch.com	Steve OHare	Will review if required during the relaunch	22-07-2020 09:16:24
derbymanager@stitch.com	Stephen O'Hare	Updated employees Consulted	22-07-2020 10:01:00

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