



Covid-19 (Coronavirus) Pandemic - Safe Operation - Activities - V2.0

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**Right Directions**

**Covid-19 (Coronavirus) Pandemic - Safe Operation - Activities - V2.0**

Location of Activity

Throughout the facility

Ref No.

OXY\_5365

Assessors Name \*

Jess Dale

Date of Assessment

23-07-2020

Next Review Date

23-07-2021

QMS/Work Instructions

Please select a instruction or manually write it

Names of Employees Consulted

Management Team Court Monitor F&B Team Cleaning Team  
Front Of House Team

Hazard Risk Rating

**VERY LOW**

Training/Qualifications Required to Complete this Activity

Please select a qualification or manually write it

Personal Protective Equipment (PPE) Required to Complete this Activity

Please select a equipment or manually write it

Potential Risk Rating

**VERY LOW**

Legislation, guidance and information used in support of this assessment

- ▶ Health & Safety At Work Act 1974 ▶ Management of Health and Safety at Work Regulations 1999
- ▶ Regulatory Reform (Fire Safety) Order 2005 ▶ Workplace (Health, Safety & Welfare) Regulations, 1992

Other Risk Assessments Cross Referenced

Covid-19 (Coronavirus) Pandemic - Safe Operation - Building/Facility General  
Covid-19 (Coronavirus) Pandemic - Safe Operation - Staff and Staff Areas

Potential Harm/Consequence		Likelihood That Harm Will Occur		The risk rating indicates the level of response required to be taken when adding actions to the improvement plan (RRP). Ratings between 15 and 25 require an urgent review of existing control measures.	Risk Rating	
1	Insignificant	1	Very Unlikely		Very Low Risk 1 - 2	No action required
2	Minor	2	Unlikely		Low Risk 3 - 6	Monitor
3	Moderate	3	Possible		Medium Risk 8- 12	Action required
4	Major	4	Likely		High Risk 15 - 16	Urgent Action
5	Catastrophic	5	Very Likely		Critical Risk 20 - 25	Work Must Stop and take immediate action
If the Risk Rating is 15 or more and no further control measures are practicable, add the risk to the H&S Risk Register.						

Hazard	Who May be Harmed	Current Control Measure in Place	Risk Rating With Current Control Measures In Place	Sample of any Reviewed Control Measures	Additional Control Measures Required	Potential Risk Rating After Additional Control Measures Implemented
<b>+</b> Category	Keeping up to date with official guidance					
<b>+</b> Information			1 x 1 <b>1</b>		Please select additional control measure or manual	1 x 1 <b>1</b>

	Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Attendance at Covid-19 clinics, webinars and other CPD"/> <input type="text" value="Regular review of NGB advice and guidance"/> <input type="text" value="Following advice and guidance from industry bodies such as CIMSPA, UKactive, RLSS, PWTAG"/> <input type="text" value="Reviewing best practice examples from within the industry"/> <input type="text" value="Reviewing other sectors where applicable"/>			<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>			
-	<input type="text" value="Information - Responsibilities"/> Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Covid-19 Response Team established. &lt;Insert nominated individual(s) or role(s) to develop sources of information to keep up-to-date with the latest guidance available on managing response to the pandemic and feed this into the risk assessment process"/>	1 x 1	1	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<input type="text" value="Information - Responsibilities"/> Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Government (www.gov.uk) and NHS (www.nhs.uk) advice is regularly checked and followed by &lt;Insert Name&gt;"/>	1 x 1	1	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<b>Category</b>	Activities - General							
+	<input type="text" value="Activities - General"/> Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Arrangements regarding re-opening are communicated to customers prior to opening so they know what activities are available and what to expect"/> <input type="text" value="Communications regarding re-opening arrangements include the use of website, social media, email and text"/> <input type="text" value="Customers displaying Covid-19 symptoms are asked to leave and advised to stay home"/> <input type="text" value="As far as possible, activities are booked and paid for in advance either online or over the telephone"/>	1 x 1	1	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<b>Category</b>	Children's Activities							
+	<input type="text" value="Children's Activities"/>			1 x 1	1	<input type="text" value="Add Sample Measure"/>	Please select additional control measure or manual	1 x 1	1

	Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to	<input type="text" value="Staff"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Soft play facilities are not permitted to re-open (July 2020)"/> <input type="text" value="Cleaning schedules are in place to ensure equipment in play areas is cleaned frequently"/>		<input type="button" value="View Files"/> <input type="button" value="View Links"/>		
<div style="background-color: #0070C0; color: white; padding: 2px;"> <span style="float: left; border: 1px solid white; padding: 0 5px;">-</span> <span style="margin-left: 10px;">Category</span> <span style="float: right;">Food and Beverage</span> </div>							
+	<input type="text" value="Food and Beverage"/> Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to	<input type="text" value="Staff"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="A perspex screen is positioned at the point of sale"/> <input type="text" value="Card and contactless payments are encouraged"/> <input type="text" value="Tills/touchscreens are sanitised on staff changeover"/> <input type="text" value="Card payment machines are sanitised frequently"/> <input type="text" value="Staff sanitise their hands after handling cash"/> <input type="text" value="Contactless card vending machines are encouraged"/> <input type="text" value="Hand sanitiser stations are in place in cafe areas and near vending machines"/> <input type="text" value="Staff check sanitiser levels regularly"/> <input type="text" value="Prominent signage is displayed reminding of social distancing guidelines and hygiene"/> <input type="text" value="Menus are not placed on tables. All products on sale are displayed via wall mounted display/chalk boards only"/> <input type="text" value="Social distancing markers in queues and between tables in line with current government guidance"/> <input type="text" value="Tables and charis are positioned to ensure social distancing can be achieved"/> <input type="text" value="Table service is undertaken to prevent congestion at counters"/> <input type="text" value="Condiments are provided in disposable packaging"/> <input type="text" value="Tables are sanitised after each use"/>	1 x 1 1	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1 1

Revision History

10

Reviewed By ▲	Name ◇	Comment ◇	Date ◇
croydonmanager@stitch.com	Jess Dale	Will review as and when changes are needed due to government guidelines	23-07-2020 15:09:21

*Showing 1 to 1 of 1 entries*

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